

TOWN OF BURRILLVILLE

BUDGET BOARD

REGULAR MEETING of the Burrillville Budget Board held Wednesday, January 19, 2005 at 7:00 P.M. in the Burrillville Town Hall, Council Chambers, 105 Main Street, Harrisville, RI.

MEMBERS PRESENT: Arthur R. Hurley, Chairperson; Brigitte A. Buxton, Vice Chairperson; Mark S. Brizard, Secretary, Michael P. Molloy, Member and Matthew R. Trimble, Member.

EX OFFICIO MEMBER: John P. Mainville, Finance Director

Arthur Hurley, Committee Chair, called the meeting to order at 7:00 P.M.

APPROVAL OF MINUTES:

A motion was made by Brizard and seconded by Buxton to approve the minutes from the January 13, 2005 meeting. With no further discussion the vote in favor was unanimous.

INTERVIEWS:

1. Richard A. Bernardo, P.E., Department of Public Works/Engineering

A request was made by Mr. Bernardo for a 3.8% increase in Public Works Department operating budget.

See supplemental material in meeting folder for complete budget details.

2. Thomas Kravitz, Department of Planning and Economic Development

A request was made by Mr. Kravitz to increase the Planning and Economic development Department budget from \$104,062 to \$154,062. The \$50,000 increase would facilitate the hiring of another staff person for the department.

See supplemental material in meeting folder for complete budget details.

3. Joe Raymond, Building Department

A request was made by Mr. Raymond to increase the department's budget by \$2,000 to cover salary increases for the part-time inspectors, maintenance cost for the copy/fax machine, and the increased cost of the maintenance contract with Opal Data Systems.

See supplemental material in meeting folder for complete budget

details.

4. Joe Raymond, Zoning Department

A request was made by Mr. Raymond to increase the department budget by \$3,150 to cover the cost of advertising and the cost of the stenographer services as well as the salary increases for the Zoning Board members.

See supplemental material in meeting folder for complete budget details.

5. Personnel Board

There was no appearance by a member of the Personnel Board, but a written request for level funding was received (\$13,393).

6. Cheri Hall, Department of Parks and Recreation

A request was made by Ms. Hall to increase the department budget by \$1,000 to cover the increased cost of utilities.

The Board questioned Ms. Hall about the Burrillville Extended Care program which is self-sufficient and has no impact on the department budget or the taxpayers of Burrillville.

See supplemental material in meeting folder for complete budget

details.

7. John P. Mainville and Mark Adams, Finance Department

A request was made by Mr. Mainville to increase the department's budget by 4.7%.

See supplemental material in meeting folder for complete budget details.

8. John P. Mainville, Town Finance Director on behalf of the Town Manager's Office

The only increases for the Town Manager's Office are salary increases for Mr. Wood and his assistant.

See supplemental material in meeting folder for complete budget details.

9. Local Emergency Management, Donald C. Mehrtens

There was no appearance by Mr. Mehrtens, but a written request for level funding was received (\$6,631).

NEW BUSINESS:

The board set a meeting for Thursday, January 27, 2005 at the Town Hall to discuss the CIP Budget and Special Appropriations.

ADJOURNMENT:

A motion was made by Buxton and seconded by Molloy to adjourn the meeting at 9:05 PM. With no further discussion the vote in favor was unanimous.

Information relating to the meeting is on file with the record of the minutes in the office of the Town Clerk.

Recorded by_____

Monica L. Riffle, Administrative Assistant

Approved by_____

Mark S. Brizard, Secretary

Date Approved _____